



Provincial Job Description

TITLE:
(449) Transfusion Safety Officer

PAY BAND:
17

FOR FACILITY USE:

SUMMARY OF DUTIES:

Responsible for coordinating safe transfusion practices to ensure that blood transfusions are conducted in accordance with existing standards, regulations and practices.

QUALIFICATIONS:

- ◆ Medical Laboratory Technology Advanced diploma
- ◆ Certified by the Canadian Society for Medical Laboratory Science
- ◆ Licensed and registered by the Saskatchewan Society of Medical Laboratory Technologists

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ Intermediate computer skills
- ◆ Ability to work independently
- ◆ Advanced communication skills
- ◆ Advanced organizational skills
- ◆ Advanced interpersonal skills
- ◆ Advanced facilitation
- ◆ Advanced leadership skills
- ◆ Valid driver's license

EXPERIENCE:

- ◆ Previous: Twenty-four (24) months previous experience in transfusion medicine.

KEY ACTIVITIES:

A. Hemovigilance and Blood Safety

- ◆ Investigates and manages adverse transfusion events (ATE), errors, or near misses.
- ◆ Maintains the Transfusion Transmitted Injury Surveillance System (TTSS) database.
- ◆ Reports adverse event data to Canada's Blood Safety Contribution Program (Canadian National Hemovigilance System).
- ◆ Identifies educational opportunities for the recognition and management of transfusion reactions.
- ◆ Identifies risk-mitigation to prevent adverse transfusion reactions.
- ◆ Acts as a resource to staff/patients/families on safe transfusion practices.
- ◆ Acts as a resource when ordering a transfusion reaction investigation and/or reporting transfusion reactions, errors, or near misses.
- ◆ Oversees completion of lookbacks, tracebacks and product recalls to facilitate tracking of transfusion-transmitted infections.
- ◆ Ensures adverse transfusion events, errors, and near misses are reported to the appropriate agencies.

B. Clinical Policy and Procedure Reviews

- ◆ Works with transfusion medicine physicians, nursing and quality/risk programs to ensure clinical policies and procedures are compliant with current accreditation and regulatory requirements.
- ◆ Identifies areas of improvement as indicated by accreditation/regulatory requirements and collaborates with clinical personnel.
- ◆ Performs in person audits to establish compliance with policies and procedures.

C. Teaching and Education

- ◆ Assists Clinical Nurse Educator on transfusion related policies and procedures, education/training and competency assessment reviews.
- ◆ Assists with development of patient education resources.
- ◆ Provides education relative to transfusion risks and transfusion options.
- ◆ Provides education to support quality improvement initiatives. (e.g., Massive Hemorrhage Protocol).
- ◆ Uses audit data to provide education to appropriate healthcare groups.
- ◆ Assists in patient and family education regarding blood transfusion.

D. Supports Blood Safety and Blood Management/Stewardship

- ◆ Ensures notification of product recalls/withdrawals.
- ◆ Monitors and reports on blood utilization to monitor usage and wastage trends.
- ◆ Utilizes statistics to evaluate blood management/stewardship initiatives.
- ◆ Participates in provincial working groups and hospital committees.

The above statements reflect the general details considered necessary to describe the principle functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Dated: May 17, 2023